



da.link career services

Vienna School of International Studies



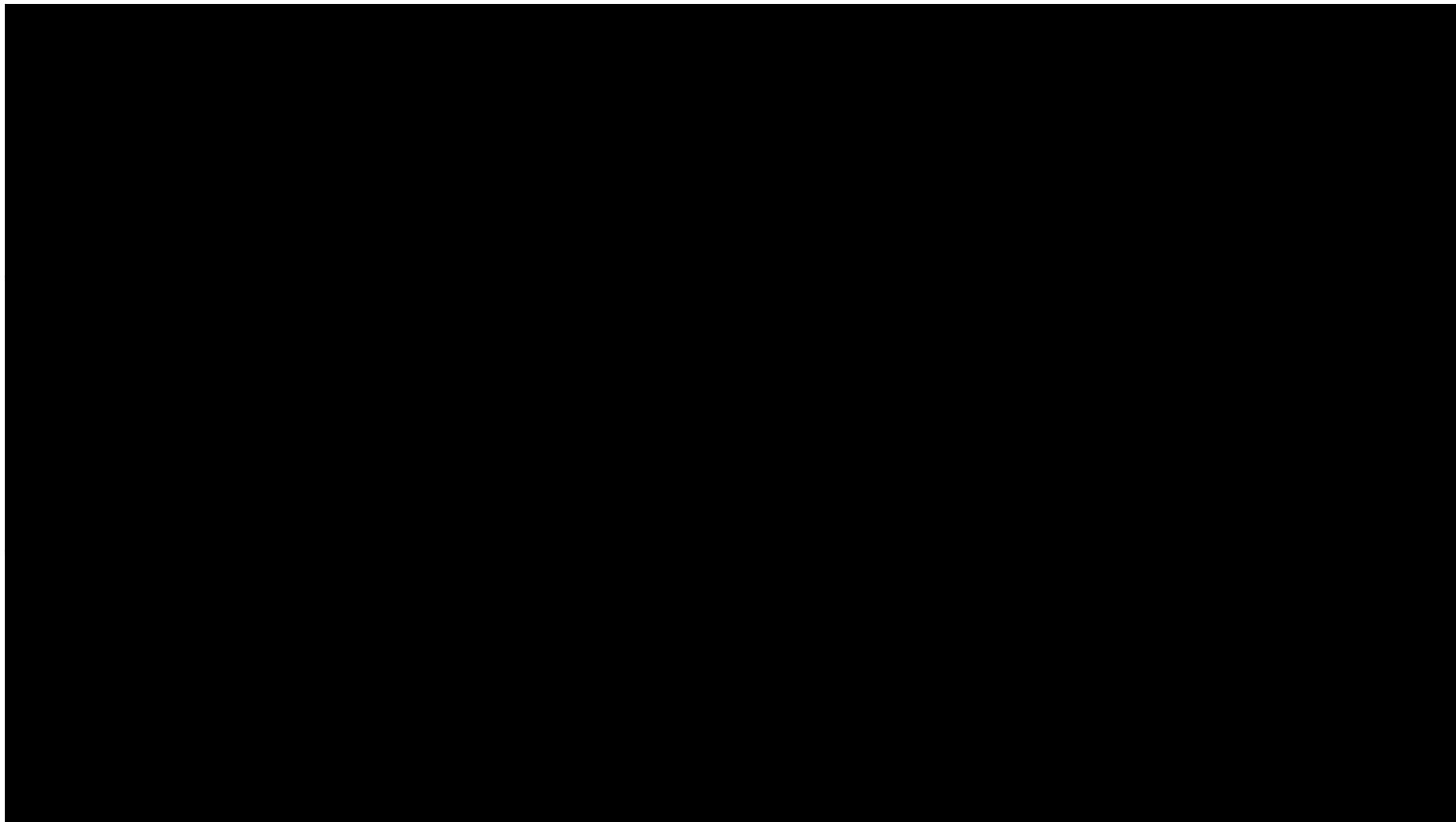
*Your home & anchor
after graduation*

DA/ClubDA Alumni and Career Services

Info session, 30 September 2020

Diplomatische Akademie Wien – Vienna School of International Studies





<https://www.youtube.com/watch?v=XNgxCcFkJtI>



YOUR CAREER

da.link counselling

da.link career day

da.link career portal

da.link career skills

da.link career talks

Networking

YOU

da.link career services team talks skills day counselling portal





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- **Wednesdays, 12:00 – 13:00 h**
- **7 Oct:** Applications workshop: Guidelines for CVs, cover letters and job interviews
- **14 Oct:** Careers in international organisations, challenges when shaping a career in international organisations
- **21 Oct:** Careers in the diplomatic service with Ambassador Emil Brix
- **28 Oct:** Careers in EEAS
- **from 4 Nov:** weekly talks by HR professionals and DA alumni
- **Topics (tbc):** UNIDO, IAEA, OSCE, consulting, energy, lobbying, finance
- **da.link career lunches** (3rd trimester)



da.link career talks: Wednesday Sessions

The **da.link career services** team invites DA alumni working in international jobs as well as HR professionals from International Organisations, the EU, the public sector, international business and NGOs to talk to students about application requirements, selection procedures, concrete tasks and career opportunities in their own particular fields of employment.



These career talks take place every Wednesday. As an example, there are **da.link career talks** about the selection procedure for the Austrian Ministry of Foreign Affairs, about internships in various Austrian ministries, about career opportunities in international organisations, various job opportunities in the EU, in EU institutions and agencies, as well as about careers in international banking and consulting.

We invite you to take the chance and to take part in as many **da.link career talks** as possible!

DA.LINK CAREER TALKS 2019-20

- ▶ 02 OCT 2019: DA.LINK CAREER SERVICES INTRODUCTION
- ▶ 09 OCT 2019: WORKSHOP ON CVS AND COVER LETTERS
- ▶ 16 OCT 2019: CAREERS IN INTERNATIONAL ORGANISATIONS
- ▶ 23 OCT 2019: DA DIRECTOR AND ALUMNUS AMBASSADOR EMIL BRIX ON HIS CAREER IN DIPLOMATIC SERVICE
- ▶ 27 NOV 2019: DA ALUMNUS OLIVER AUTHRIED ON CAREERS IN UNIDO
- ▶ 26 FEB 2020: INFOSESSION ON THE DA.LINK CAREER DAY
- ▶ TO BE CONTINUED...
- ▶ SPRING 2020: DA.LINK CAREER LUNCH (TBA)

- **Seminars and workshops (2 weeks / academic year)**
- **1st week from 15-18 December 2020**

Job Applications with IOs
 Preparing for Job Interviews
 Protocol and Business Etiquette
 Event and Project Management
 Intercultural Communication
 Media Training

- **2nd week from 6 - 9 April 2021**

Communication and Rhetoric
 Public Diplomacy/Crisis Communication
 Crisis Management
 LinkedIn
 The Sound of Leadership
 Negotiation skills

- **Further topics**

IT trainings (MS Word, MS Excel, Adobe InDesign) starting in October 2020
 EPSO Preparation Course



da.link
career skills
 Seminars and Workshops



da.link career skills: Seminars and Workshops

One of the essential services offered by the **da.link career services** team are the many seminars and workshops during which students can improve their skills in writing, rhetoric and presentation techniques, IT, communication, negotiation, team management etc. Furthermore, students are invited to attend simulations of press conferences and job interviews.



Additional trainings on crisis management, event management, public diplomacy, social media and an EPSO prep course are organised as well.

All these seminars and workshops are included in the tuition fees.

Registration for all **da.link career skills seminars** until the end of 2019 will be open [here](#) from **8 until 28 October 2019**.

Please note: You will be informed via email after the registration deadline has expired whether you have a spot in the workshop. If the number of registrations exceeds the maximum number of participants we will hold a lottery.

DA.LINK CAREER SKILLS 2019-20

► 9 NOV 2019: IT SKILLS - WORD FOR THESIS WRITING AND INDESIGN

► 16 NOV 2019: IT SKILLS - INDESIGN

► NOV 2019: IT SKILLS - EXCEL BASIC AND ADVANCED

► 16-17 DEC 2019: GETTING THE RIGHT JOB IN THE UN AND IOS

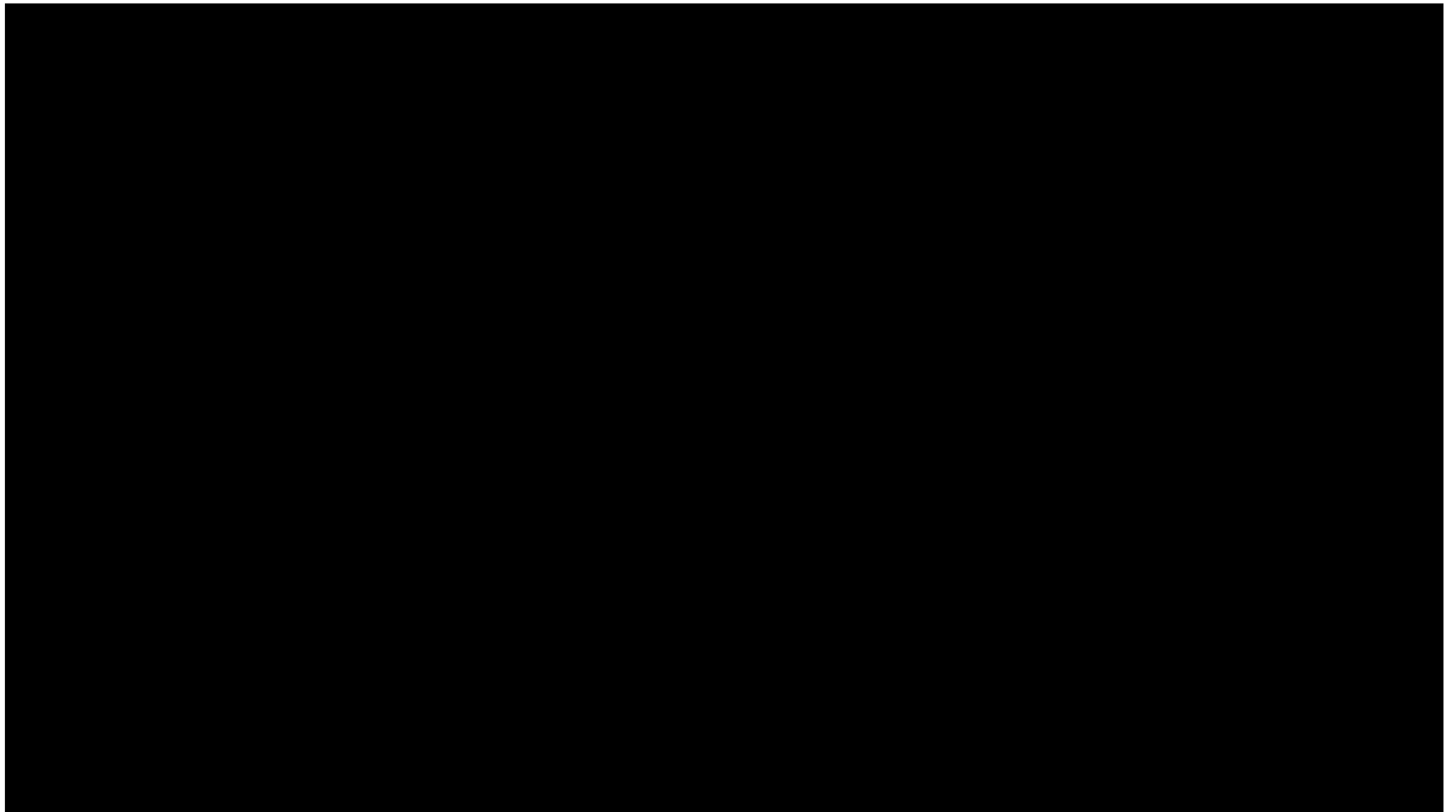
► 16 -17 DEC 2019: PROTOCOL & BUSINESS ETIQUETTE

► 18-19 DEC 2019: PREPARING FOR JOB INTERVIEWS

► 18 DEC 2019: EVENT MANAGEMENT

► 19 DEC 2019: INTERCULTURAL COMMUNICATION

► TO BE CONTINUED...



<https://youtu.be/ybo-kg5X2Ww>





da.link
career day
Professional Speed Dating

- **da.link career day 2019**

21 companies/organisations/institutions
more than 500 one-to-one talks

6% left with a job offer

27% left with an internship position

14% scheduled a follow-up interview

73% took home valuable information



- **da.link career day 2021**

Wednesday, 17 March 2021

Mandatory prep meeting:

Wed, 3 March 2021, 12:00 noon, Festsaal





- **Topics**

Career development

CV and cover letter checks

Application counselling

- **Counselling hours**

Tuesday, 11.00-12.30 & 13.30-15.00 h

@ Kaunitzzimmer or ZOOM

- **Contact**

career@da-vienna.ac.at

- **Please send any relevant documents at least one day prior to the meeting!**





da.link
career services
Vienna School of International Studies

Supporting our students and alumni
on their journeys to their "dream jobs"

Welcome to our da.link career services platform!



© Christoph H. Brenes

CAREER SERVICES FOR STUDENTS AND ALUMNI

Developing a career is a long, sometimes stress- and even painful, but hopefully in the end very rewarding process. The Vienna School of International Studies' Career Services team supports students and graduates in their endeavours to start a successful career.

To this end, the DA offers a broad range of opportunities for students and alumni to actively prepare themselves for their chosen international careers. **da.link**, DA's new Career Services programme, is tailored to our students' and alumni's individual needs and career choices.

It takes many steps to develop one's career. The DA supports its students during their entire studies and beyond in their search for their "dream job". The **da.link career services** team helps students to:



BREAKING NEWS

Dear incoming students,

Welcome to the Diplomatic Akademie Wien - Vienna School of International Studies!

Your **da.link career portal** access will be activated right after the info session on Wednesday, 2 October at 12:00 noon at Festsaal.

Best regards,

Your **da.link career services** team





- **da.link career talks**
Information on upcoming Wednesday sessions
Sign-up for career talks
- **da.link career skills**
Information on upcoming seminars and workshops
Sign-up for career skills
- **da.link career day**
Information on participating companies/organisations and administrative issues
Registration for one-to-one talks
- Internship opportunities/co-operations
- **Additional resources**





Connect

Find and reminisce with fellow graduates, see what they have been up to and stay in touch.

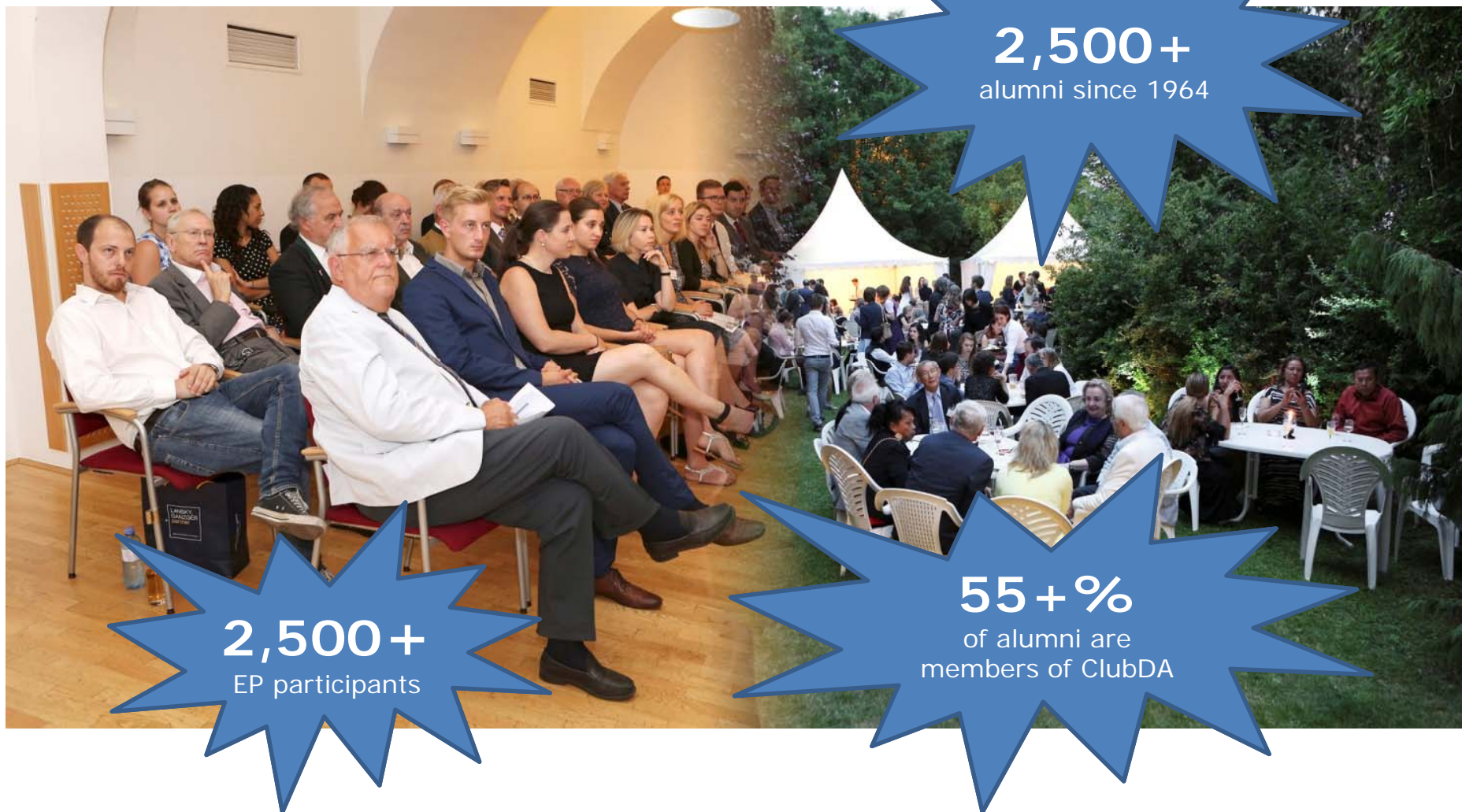
Give back

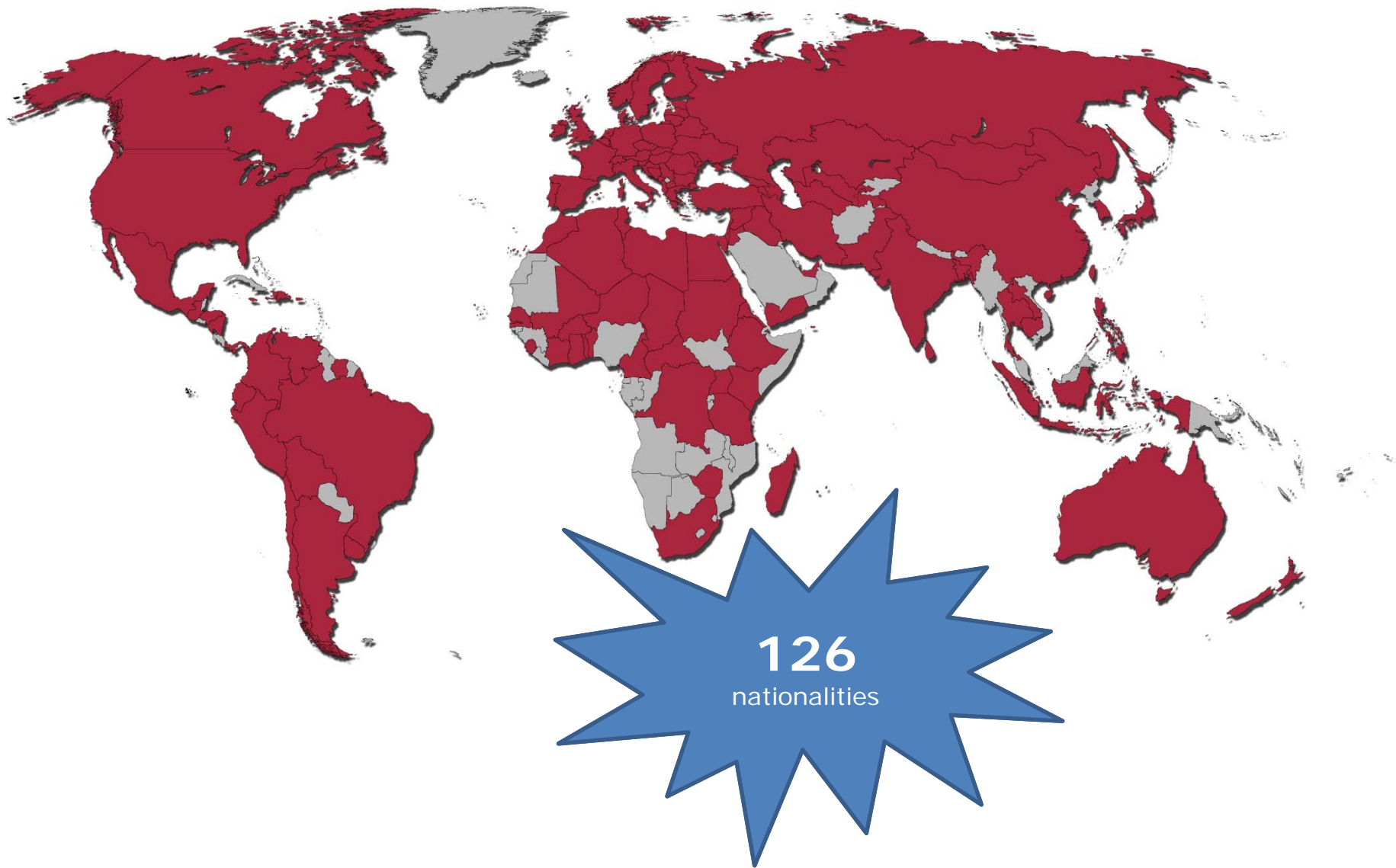
Introduce, employ and offer to act as a mentor to our graduating students.

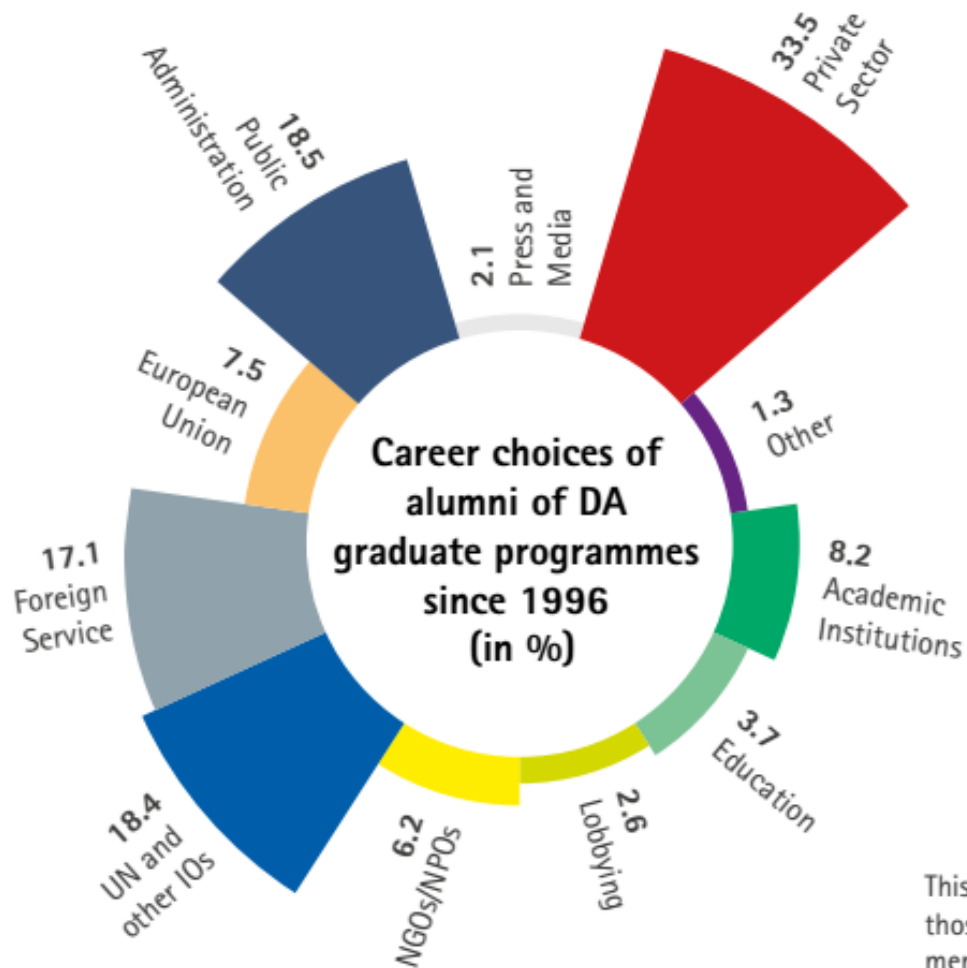
Expand

Leverage your professional network to get introduced to people you should know.

- Sign in with LinkedIn, Google, Facebook or your DA e-mail address
- Profile
- News feed
- Directory: ClubDA members and students
- Mentoring: Find and connect with mentors
- Jobs: Current job and internship announcements
- Groups: Join ClubDA's local chapters and more
- Events: Public and alumni events at one glance







This chart is based on the data of 1,082 alumni. Please note that some of those have changed their career paths over the years so the sum of all mentioned fields of work exceeds 100 per cent.



*Your home & anchor
after graduation*

- 1,618 members (as of 29 September 2020)
- Free membership for students and young alumni
- Full access to ClubDA's services
 - DA Wien Connect
 - Alumni Database
 - Alumni meetings around the world
 - DA e-mail address
 - ClubDA News
- More information and registration at <https://club.da-vienna.ac.at/Register>



Events

EVENTS

Over the last few decades the Vienna School of International Studies has developed into one of the most important event centres in Vienna. Lectures, conferences and discussions on current topics and developments in the fields of politics, international relations, economics and culture take place on a regular basis at the DA.



Monday, 07 October 2019 11:00 h | Festsaal

VOM 1. WELTKRIEG ZUM "ISLAMISCHEN STAAT": JESIDISCHES ERINNERN AN DEN GENOZID

Jour fixe "Nahost aktuell"

Programm (PDF)

Anmeldung >

[more information >](#)

Tuesday, 08 October 2019 16:30 h | Festsaal

VENEZUELA ON THE BRINK: THE FUTURE OF A COUNTRY IN CRISIS

Panel discussion

Register >

[more information >](#)

Tuesday, 08 October 2019 18:00 h | Ambassade de Costa Rica, Floßgasse 7/1/3-4, 1020 Wien

COP25 : DANS LA PEAU D'UN NÉGOCIATEUR POUR LE CLIMAT

Les soirées du Cercle

Programm (PDF)

Inscription (obligatoire) >

[more information >](#)

Tuesday, 08 October 2019 19:00 h | Musikzimmer

A LONG ROAD TO PEACE – REALITIES, HOPES, AND VISIONS FROM AFGHANISTAN

Debate

REGISTER FOR OUR EVENT MAILING LIST

Fields marked with * are mandatory

Mr./Ms.

Title

First Name

Surname

Email

Phone

[Register for event mailing list >](#)

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FINDING US

By participating in events at the DA you agree to the use of all film, image and sound rights by the organiser.



Scholarships

- ClubDA Scholarships
 - for first-year students
 - at least three scholarships of EUR 2,500 each
 - application with motivation letter and CV
- Alumni Hall of Fame Scholarship
 - for second-year students
 - amount depending on donations
 - application with essay and CV
- Application open until 1 November 2020



